

Academic Policies

Transfer of Credit from Other Institutions

Graduate level credits earned at fully accredited colleges or universities may be transferred and applied toward a student's degree requirements at Tiffin University. To transfer course credit, the student must have earned a grade of "B" or better and the course must be equivalent to the same course offered at Tiffin University. The student must submit course descriptions and/or syllabi for any course they would like to have considered for transfer credit. The Dean of Graduate Studies, in consultation with the Graduate Admissions Committee and/or the Program Chair will determine the suitability of the course for transfer credit.

A maximum of one-third of the required credit hours for a degree can be transfer credits. Transferred credits must not have been used to meet the requirements of any other completed graduate degree. Applicants can apply for advance approval of transfer credits by contacting the office of Graduate Admissions and Student Services.

In admitting transfer or returning students, the University will, when possible, allow credit for courses taken up to ten years prior to the date of admission or readmission. However, individual schools may choose not to accept courses regardless of age for credit in the major. Courses of a technical nature or courses in a particularly dynamic field may not be accepted for credit. Final determination of the acceptability of such courses is the responsibility of academic units and generally occurs after the student has matriculated or been readmitted.