



FINANCIAL AID OFFICE
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2022-2023 CUSTOM VERIFICATION WORKSHEET (V4)

Your 2022–2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and/or your parents reported on your FAFSA. The financial aid administrator at your school will compare your FAFSA with the information on this worksheet and any other required documents. If there are differences, your FAFSA information may need to be corrected. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

WARNING: THIS FORM WILL BE REJECTED IF IT IS INCOMPLETE OR ILLEGIBLE...PLEASE COMPLETE CAREFULLY!

STEP 1 – STUDENT INFORMATION

<i>Last Name</i>	<i>First Name</i>	<i>Social Security Number</i>	<i>Student ID</i>
<i>Permanent Address</i>		<i>City/State/Zip</i>	
<i>()</i>	<i>()</i>		
<i>Home Phone</i>	<i>Cell Phone</i>	<i>Email Address</i>	

STEP 2 – FAMILY INFORMATION: check one of the following:

- Independent Students: List the people in your household below in Step 3:**
 - a. Yourself and your spouse, if married.
 - b. Your children, if you provide more than half of their support from July 1, 2022 through June 30, 2023.
 - c. Any other people, if they live with you now, and you provided more than half of their support, and will continue to provide more than half of their support from July 1, 2022 through June 30, 2023.

- Dependent Students: List the people in your parents’ household below in Step 3:**
 - a. Yourself, your parent(s) with whom you live (include stepparent), and be sure to include both of your legal (biological and adoptive) parents if they live with you, regardless of marital status or gender.
 - b. Your parents’ other children if your parent(s) will provide more than half of their support from July 1, 2022 through June 30, 2023, or if the other children would be required to provide parental information to complete their FAFSA for 2022-2023. Include children who meet either of these standards, even if they do not live with your parent(s).
 - c. Anyone else, if they now live with your parents and your parents provided more than half of their support, and will continue to provide more than half of their support from July 1, 2022 through June 30, 2023.

STEP 3 – Please list yourself and all of the people in your household based on the box you chose above in Step 2.

FULL NAME	AGE	RELATIONSHIP TO STUDENT	NAME OF COLLEGE ATTENDING (IF AT LEAST ½ TIME)
<i>Joshua Jones (Example)</i>	<i>24</i>	<i>Brother</i>	<i>ABC University</i>
		<i>Self</i>	<i>Tiffin University</i>

If you need more space, attach a separate page that includes your name and Social Security Number at the top.

STEP 4 – IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE

The student must choose (A) or (B) to fulfill the requirements.

- A. Student must appear in person at Tiffin University to verify his or her identity by presenting valid government-issued photo identification, such as, but not limited to, a driver's license, other state-issued ID or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received, and the name of the official at the institution authorized to collect the student's ID.

In addition the student must sign, *in the presence of the institution official*, the attached Statement of Educational Purpose, but if appearing in person, will not need to use the Notary's Certificate.

OR

- B. Student is unable to appear in person at Tiffin University to verify his or her identity, the student must provide:
1. A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement attached, such as but not limited to a driver's license, other state-issued ID, or passport; and
 2. The original notarized statement of Educational Purpose provided on the next page.

STEP 5 – CERTIFICATION AND SIGNATURES

Each person signing this worksheet certifies that all of the information reported on it is complete and correct.

Student's Signature

Date

Parent's Signature

Date

**Please make a copy for your records.*

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

2022-2023 CUSTOM VERIFICATION WORKSHEET (V4) *continued*

A. *USE THIS SECTION IF YOU CHOSE STEP 4 - A
(to be completed in the presence of a university official) *****

STATEMENT OF EDUCATIONAL PURPOSE

I certify that I _____ am the individual signing this Statement of Educational Purpose
Print Student's Name

and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Tiffin University for 2022-2023.

Student's Signature

Date

Student ID Number

University Official

First Name

Signature

Date

B. *USE THIS SECTION IF YOU CHOSE STEP 4 - B
(to be completed in the presence of a notary)*****

*****If this form is used you must mail the original document, we cannot accept fax, scan, or emailed copies*****

STATEMENT OF EDUCATIONAL PURPOSE

I certify that I _____ am the individual signing this Statement of Educational Purpose
Print Student's Name

and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Tiffin University for 2022-2023.

Student's Signature

Date

Student ID Number

NOTARY'S CERTIFICATE OF ACKNOWLEDGMENT

State of _____ City/County of _____

On _____, before me, _____
Date *Notary's name*

personally appeared, _____, and provided to me
Printed name of student

on basis of satisfactory evidence of identification _____
Type of government-issued photo ID provided

to be the above-named person who signed the forgoing instrument.

WITNESS my hand and official seal _____
Notary's Signature

(seal here)

My commission expires on _____
Date