



(Part-time On-campus) Chemistry Instructor

Tiffin University was established in 1888 and now offers nationally accredited graduate and undergraduate degrees in Business Administration, top-notch bachelor's and master's degrees in Criminal Justice and Social Sciences, and distinctive degrees in the Arts and Sciences. All through our history, the University has nurtured a student-centered setting and a strong sense of real community for our students, faculty and staff. Tiffin University has always believed in offering the highest quality education – “an education for life.”

The main campus in Tiffin is a beautiful 130-acre blend of traditional historic and modern buildings that create a vibrant and warm home for an educational community. In addition to the growth in Tiffin, TU graduate and undergraduate programs are offered online and at Cincinnati, Columbus, Fremont, Toledo, and at several sites in the Greater Cleveland area. The MBA is also offered at Bucharest, Romania.

From academic programs in sports and recreation management to homeland security/terrorism, communication and management, TU offers more than 25 majors through on-campus and online learning that result in real advantages for our students.

GENERAL JOB DESCRIPTION

Tiffin University is seeking to fill an adjunct instructor position in Chemistry for campus-based day and evening classes in the School of Arts & Sciences. The position includes teaching face-to-face lecture courses and leading and managing lab classes. Candidates should have a M.S. in Chemistry, or a minimum of 18 credit hours of graduate work in Chemistry. Prior teaching experience is preferred. Adjunct professors will be teaching in the new Center for Science and Technology, a state of art facility with instrumentation and equipment to support high impact learning in the sciences.

MAJOR DUTIES AND RESPONSIBILITIES

- Teaching lecture courses
- Facilitating laboratory courses.
- Working with the Tiffin University Lab Director to ensure all laboratory resources are supplied.
- Overseeing a Lab Assistant to support student engagement in lab courses.
- Grading and providing detailed feedback on all assignments. This includes in-depth feedback specific to critical thinking and writing.
- Actively responding to student emails and requests within 24 hours



- Communicate effectively with students via written, oral, and virtual modalities

QUALIFICATIONS FOR THE JOB

Education:

Applicants must have a Master of Science in chemistry or a related or similar field.

Experience:

Applicants with college teaching experience will be preferred.

EXPECTED KEY COMPETENCIES (ORGANIZATIONAL FIT)

Interdependence: Fosters collaboration across the University

Communication: Strong decision-making and communication skills

Accountability: Formulates effective and progressive strategies aligned with University mission and values

Respect: Creates an engaging, collaborative classroom environment by bringing diverse students and ideas together.

Entrepreneurship: Influences and Inspires

PHYSICAL REQUIREMENTS

Ability to sit and or stand periodically for long periods.

ALL QUALIFIED APPLICANTS

Review of applications will begin immediately and continue until the position is filled. For consideration for this position, please submit a cover letter and curriculum vitae/resume with three professional references.

This position is a contract by semester position and will begin once the position is filled, ideally by August 2022 or sooner.



We are strongly committed to enhancing equity, inclusion, and diversity. These values are central to our beliefs. Candidates who have worked with a diverse range of faculty, staff, and students and who can contribute to our mission of inclusivity are encouraged to identify their experiences and interests. Tiffin University actively seeks to increase the diversity of its workforce. We are dedicated to providing educational, working and living environments that value the diverse backgrounds of all people.



NONDISCRIMINATION POLICY: Tiffin University is committed to a policy of nondiscrimination and equal opportunity for employees, applicant for employment, students or applicant for admission, access to educational opportunities on the basis of race, religion, personal appearance, color, sex, pregnancy, political affiliation, social-economic class, place of business, residence, religion, creed, ethnicity, national origin (including ancestry), citizenship status, physical or mental disability, age, marital status, family responsibilities, sexual orientation, gender identity, gender expression, veteran or military status (including special disabled veteran, Vietnam-era veteran, or recently separated veteran), predisposing genetic characteristics, domestic violence victim status or any other protected category under applicable local, state or federal law, including protections for those opposing discrimination or participating in any resolution process on campus or within the Equal Employment Opportunity Commission or other human rights agencies.

Tiffin University is an Equal Opportunity Employer