



# The Dragon Plan: Tiffin University's COVID-19 Plan for Fall 2021 and Spring 2022

Tiffin University

Revised: March 2, 2022



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# Tiffin University Guiding Principles

## PURPOSE

### ***What we are about:***

Transforming lives through education.

## MISSION

### ***What we do:***

Educate students by linking knowledge to professional practice.

## VISION

### ***What we want to be:***

A premier university for challenging students to enhance their global competencies and 21st-century skills, for success in a diverse world.

## STRATEGIC PRIORITIES

### ***Where we will focus:***

- Create an environment focused on *student success*. (Students)
- Grow innovative *academic programs*. (Academics)
- Optimize our *organizational capacity*. (People)
- Strengthen and increase *institutional financial sustainability*. (Finances)
- Enhance our critical infrastructure. (Facilities and Technology)

## VALUES

### ***How we behave – ICARE***

#### **Interdependence**

We are an inclusive and caring community that emphasizes service as a foundation of success.

#### **Communication**



We engage in authentic dialogue, timely exchanges of information, and fact-driven discussion, civil debate, and decision-making.

### **Accountability**

We make ethical, responsible decisions that have a high degree of integrity, are data-informed, and are results-oriented.

### **Respect**

As a portal of equal access to education and information, we model civility and compassion; we embrace diversity as an essential component of creating a rich university experience for everyone.

### **Entrepreneurship**

We prize innovation and creative thinking as hallmarks of successful participation in the global marketplace.

## **Message from Our President**

Greeting Dragons,

Welcome to the beginning of the spring 2022 semester. We are excited for the opportunities that a new year brings.

This campus update highlights our response to the ongoing COVID-19 pandemic.

With the new guidelines provided by the Centers for Disease Control, an overview of our campus response and protocols for the spring 2022 semester are outlined below:

- As of March 2, 2022 individuals are no longer required to wear masks on campus, however they are welcome to wear one if they choose.
- The definitions of fully vaccinated as well as guidance for quarantine and isolation have been updated to reflect the CDC and Ohio Department of Health's guidelines.
  - **Fully Vaccinated:**
    - If you received a booster dose of ANY COVID-19 vaccine.



- If you completed the primary series of Moderna or Pfizer vaccines less than six months ago.
- If you completed the primary series of Johnson & Johnson vaccine less than two months ago.
- **COVID-19 Exposure:**
  - If you are fully vaccinated (new definition):
    - You will wear a mask around others for 10 days after your exposure.
    - If you develop symptoms or test positive, stay home and contact the University Health Center for a letter for work, classes, and athletics.
    - Test for COVID-19 day five from your exposure.
    - If you develop symptoms or test positive, stay home.
  - If you are not vaccinated or not up to date:
    - Reach out to the TU Health Center to get a quarantine letter for work, classes and athletics.
    - Quarantine for FIVE days after your last exposure.
    - Wear a mask around others for five more days.
    - Test for COVID-19 at day five.
- **If you test Positive for COVID-19**
  - Any person testing positive regardless of symptoms or vaccination status:
    - Stay home five days
    - Stay away from others as much as possible (isolate)
    - After a positive test, individuals are asked to contact their own significant exposures to notify them to quarantine based on their exposure and vaccine status.
      - If an individual was in fact a significant exposure, they would reach out to the TU Health Center to get a quarantine letter for work, classes and athletics.
    - If you cannot stay away from others wear a three-layer mask or better
    - If you continue to have a fever or significant symptoms after day five, continue to stay home



- Wear a mask for the next five days

If you have any questions, you can also refer to the [COVID-19 section of our website](#). We will continue to communicate updates and/or additional protocols as necessary. Let's do our best to have a wonderful semester and together, we will continue to navigate through this pandemic and successfully get through it!

Dr. Lillian Schumacher

President

## Definitions

**Isolation:** Separates sick people with a contagious disease from people who are not sick.

**Quarantine:** Separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

**Self-health Assessment:** A self-health assessment is an evaluation of one's own physical well-being based on the health screen questionnaire taken prior to coming onto campus.

**Social Distancing:** Keeping a safe space between yourself and other people who are not from your household. To practice social or physical distancing, stay at least six feet (about two arms' length) from other people who are not from your household in both indoor and outdoor spaces.

**COVID-19 Exposure:** Individuals who have had close contact (less than six feet) for more than 15 minutes to an individual with COVID-19 symptoms or an individual who has tested positive for COVID-19.



**COVID-19 Positive:** When an individual's test results are positive for the COVID-19 virus.

**Fully Vaccinated:**

- If you received a booster dose of ANY COVID-19 vaccine.
- If you completed the primary series of Moderna or Pfizer vaccine less than 6 months ago.
- If you completed the primary series of Johnson & Johnson vaccine less than 2 months ago.
- If you have had COVID-19 within the last 90 days.

**BasiCare Plus:** Private and confidential, unlimited 24/7 ZERO copay physician access on the nation's largest telehealth network, MDLIVE® (by phone or video). Provides ZERO copay for more than 90% of the generic medications prescribed by telemedicine. Provides savings on many other generic and name-brand prescriptions at over 65,000 locations nationwide. Nationwide Rx Access - Over 65,000 locations for your free and discounted medications; CVS, Walgreens, Walmart, Costco, Rite Aid, Discount Drug Mart, Albertsons, Kroger, Kmart and many more. This product is only available to students who live in Tiffin University housing.

**COVID-19 Testing:** When an individual is instructed to go to a healthcare facility to get tested for COVID-19 by a healthcare worker.

**Administrator on Call (AOC):** The AOC is a full-time staff member who is available to students, faculty, and staff to provide support in crisis situations 24 hours a day, 7 days a week. This staff member has been trained on handling specific issues related to COVID-19 including providing support, access to resources, access to food, etc. for students placed in quarantine or isolation housing.

## Campus Points of Contact

- Overall Campus Response - Kali Smith- Campus Care Coordinator



- Academics - Dr. Peter J. Holbrook
- Athletics - Lonny Allen
- Health Services - Fran Ford, CNP
- Human Resources - Deidre Hassinger
- Student Life - Jacob Simon
- Tiffin Arts - Brad Rees

## Health and Safety Practices for Dragon Nation

**Introduction:** Tiffin University will follow [CDC](#), [State](#) and [Local](#) guidelines to promote a safe campus.

### Employees

- As of March 2, employees are no longer required to wear masks on campus, however they are welcome to wear one if they choose.
- Reasonable accommodations will be considered for employees who have a documented medical condition to continue remote work.
  - Must fill out the COVID-19 Reasonable Accommodations form and return it to the Office of Human Resources.  
<https://mytu.tiffin.edu/employeeinformation/humanresources/Pages/default.aspx>.
- Employees who are NOT fully vaccinated will be expected to take personal responsibility when traveling outside the State of Ohio.
- Employees will actively practice social distancing of six feet or more if they are not fully vaccinated.
- Employees are expected to clean their own offices when it comes to wiping down desks, keyboards, mice, phones, etc. Cleaning agents, paper towels, and gloves will be provided in centralized locations for employees to retrieve necessary cleaning supplies.

### Residential Students

- All campus residential halls and rooms have been sanitized prior to student arrival.



- All shared spaces in housing will continue to be cleaned and sanitized daily. Students will be responsible for cleaning their own rooms
- TU will provide access to hand soap, hand sanitizer, sanitizing supplies for students to use inside residence halls and houses, when requested.
- As of March 2, 2022 students are no longer required to wear masks on campus, however they are welcome to wear one if they choose.
- Students will be asked to actively practice social distancing of six feet or more in the residential halls and houses if they have not been fully vaccinated.
- A plan for isolation and quarantine housing will be implemented utilizing campus spaces separate from other housing units to provide housing to students identified as testing with probable or positive COVID-19.
- Students who are not fully vaccinated will be expected to take personal responsibility when traveling outside the State of Ohio.
- Additional guidelines and expectations can be found in the [Student Affairs COVID-19 Guidelines](#).

## Dining Facilities

- Cole Dining Hall will return to normal operation.

## Classroom Instruction

- As of March 2, 2022 individuals are no longer required to wear masks on campus, however they are welcome to wear one if they choose.

## Co-Curricular Life

- As of March 2, 2022 individuals are no longer required to wear masks on campus, however they are welcome to wear one if they choose.

## Visitors and Vendors

- As of March 2, 2022 individuals are no longer required to wear masks on campus, however they are welcome to wear one if they choose.



## Athletics

- The Athletics Department will continue to follow guidelines from the NCAA, G-MAC, federal, state and local agencies.
- Athletes will be required to provide vaccination status to their athletic trainer.
- As of March 2, 2022 individuals are no longer required to wear masks on campus, however they are welcome to wear one if they choose.
- For more information, please visit <https://www.gotiffindragons.com/information/athletic-info/Covid>

## **Guidelines on COVID-19 Exposure**

### COVID-19 Exposure

- If you are fully vaccinated:
  - And if you develop symptoms or test positive, stay home and contact the University Health Center for a letter for work, classes, and athletics.
  - You will wear a mask around others for 10 days after your exposure.
  - Test for Covid-19 day five from your exposure.
  - If you develop symptoms or test positive, stay home.
- If you are not vaccinated or not up to date:
  - And if you develop symptoms or test positive, stay home and contact the University Health Center for a letter for work, classes, and athletics.
  - Stay home for five days after your last exposure.
  - Wear a mask around others for five more days.
  - Test for Covid-19 at day five.
  - If you develop symptoms or test positive, stay home.

### Probable COVID-19 Cases

- Students who report COVID-19 symptoms on the health assessment or who have had contact with an individual who tests positive for COVID-19 will be required to call **Tiffin University's Health Center**.



- Students will be required to stay in their on-campus residential hall or off-campus home and/or return to their on-campus residential hall or off-campus home until further instruction has been given from a **TU Health Center** worker.
- Students should contact their professor(s) if they will be missing classes.
- Students should contact their coach if they are going to miss practice.
- Students who need accommodations for courses must contact the Office of Disability Services at [tiffin.edu/student-services/disability-services](https://tiffin.edu/student-services/disability-services)
- Employees who report COVID-19 symptoms on the health assessment or who have had contact with an individual who tested positive for COVID-19 will be required to stay at home and contact their family physician or **Teladoc** for further instructions.
  - Employees should contact their supervisor if they are going to be absent from work.
  - Employees must work with the Office of Human Resources for accommodations.

## Positive COVID-19 Cases

- Tiffin University has designated a point of contact for communication about COVID-19 procedures with the campus, relevant state and local departments and agencies.
- Any person testing positive regardless of symptoms or vaccination status:
  - If you develop symptoms or test positive, stay home and contact the University Health Center for a letter for work, classes, and athletics.
  - Stay home for five days.
  - Stay away from others as much as possible (isolate).
  - If you cannot stay away from others, wear a three-layer mask or better.
  - If you continue to have a fever or significant symptoms after day five, continue to stay home.



- Wear a mask for the next five days.
- Students who test positive for COVID-19 will be placed in isolation housing.
  - Students will be given the option to go home if they test positive.
    - Students can return to campus once they receive a notification that they are clear from the Tiffin University Health Center. Students who need accommodations with classwork must contact the Office of Disability Services. [tiffin.edu/student-services/disability-services](https://tiffin.edu/student-services/disability-services)
- Employees must notify their supervisor as well as Human Resources and work with Human Resources for accommodations.

## Equity, Access & Opportunity - Office for Disability Services

### Tiffin University's Commitment to Equal Access and Diversity

Tiffin University ("TU" or the "University") is committed in policy and practice to providing an educational experience and environment that is equally accessible for all, including those with a documented disability, so that individuals with disabilities have equal access and opportunity to learn and achieve based on their innate abilities and are not inhibited by barriers created by the interaction between their disability and the institutional environment and/or academic requirements.

TU's Office for Disability Services (ODS) supports this institutional commitment to diversity by providing educational opportunities for qualified individuals with disabilities through accessible programs and services in compliance with Section 504 of the Rehabilitation Act of 1973 and Title III of the Americans with Disabilities Act (ADA) of 1990, as amended by the ADA Amendments Act of 2008, and other applicable federal and state regulations that prohibit discrimination on the basis of disability. In addition, the Office serves as a resource to the University community by providing consultation and advocacy services related to compliance.

TU is committed to ensuring equal access for students with disabilities during the **COVID-19 pandemic**. Students who need accommodations and services to support healthy and safe engagement in learning and campus life are



encouraged to follow the same process as established by the University for requesting reasonable accommodations.

TU will provide a wide range of COVID-19 related accommodations and services including:

- Coordination of remote instruction for students with underlying conditions.
- Housing accommodations (i.e. single room, air purifier).

Students are encouraged to submit requests in advance of the need for accommodations. Individuals must submit disability verification that meets disability documentation guidelines and includes an explicit recommendation for COVID-19 accommodations and why they are medically necessary to facilitate access to the classroom and/or campus life.

For additional information and to begin the registration process, you may go to [tiffin.edu/student-services/disability-services](https://tiffin.edu/student-services/disability-services)

Because of the evolving, fluid situation and regulations, Tiffin University will continue to make a best faith effort to protect all faculty, staff and students.

## Appendix A: Dragon Pledge

# THE DRAGON PLEDGE



The *Dragon Pledge* is a plan to help Tiffin University Dragons return to school and work in a safe environment. The health and safety of Dragons remain our number one priority. Much of our current success in this fight is because Dragons naturally choose to put each other first and voluntarily adopt safe, new habits. It is that volunteer spirit that has been fighting this pandemic, and it is the same volunteer spirit that will keep a safe environment.

The *Dragon Pledge* asks students, faculty and staff to follow the University's guidelines on reopening that protect both students and employees, while securing their livelihoods. This plan also asks you to commit to protecting and respecting yourselves, your friends and your co-workers. Act responsibly by following recommended guidelines for social distancing, hygiene and wearing protective equipment when appropriate. Only by working together as a community of volunteers can we successfully reopen our campus - a vital component of our lives, security and liberty - and successfully move past this public health crisis.



## **Appendix B: Residential Guest Policy**

As of March 2, 2022 individuals are no longer required to wear masks on campus, however they are welcome to wear one if they choose.

## Appendix C: Frequently Asked Questions

### What is COVID-19?

COVID-19 is a disease caused by a virus called SARS-CoV-2. Most people with COVID-19 have mild [symptoms](#), but some people can become severely ill. Although most people with COVID-19 get better within weeks of illness, some people experience post-COVID conditions. Post-COVID conditions are a wide range of new, returning, or ongoing health problems people can experience more than four weeks after first being infected with the virus that causes COVID-19. Older people and those who have [certain underlying medical conditions](#) are more likely to get severely ill from COVID-19. [Vaccines](#) against COVID-19 are safe and effective.

### Why is the disease being called coronavirus disease 2019, COVID-19?

On February 11, 2020 the World Health Organization [announced](#) an official name for the disease that is causing the 2019 novel coronavirus pandemic, first identified in Wuhan China. The new name of this disease is coronavirus disease 2019, abbreviated as COVID-19. In COVID-19, “CO” stands for corona, “VI” for virus, and “D” for disease. Formerly, this disease was referred to as “2019 novel coronavirus” or “2019-nCoV.”



## How does the virus spread?

COVID-19 is thought to spread mainly through close contact from person to person, including between people who are physically near each other (within about 6 feet). People who are infected but do not show symptoms can also spread the virus to others. [Cases of reinfection with COVID-19 have been reported but are rare](#). We are still learning about how the virus spreads and the severity of illness it causes.

COVID-19 spreads very easily from person to person. How easily a virus spreads from person to person can vary. The virus that causes COVID-19 appears to spread more efficiently than influenza but not as efficiently as measles, which is among the most contagious viruses known to affect people.

For more information about how COVID-19 spreads, visit the [How COVID-19 Spreads](#) page to learn how COVID-19 spreads and how to protect yourself.

## What is community spread?

Community spread means people have been infected with the virus in an area, including some who are not sure how or where they became infected. Each health department determines community spread differently based on local conditions.



## How can I protect myself?

Visit the [How to Protect Yourself & Others](#) page to learn about how to protect yourself from respiratory illnesses, like COVID-19.

Does the CDC recommend the use of masks to prevent COVID-19?

Yes. CDC recommends that people wear masks in public settings, at events and gatherings, and anywhere they will be around other people. When you wear a mask, you protect others as well as yourself. [Masks work best when everyone wears one](#). A mask is NOT a substitute for [social distancing](#). Masks should still be worn in addition to staying at least 6 feet apart, especially when indoors around people who don't live in your household.

Effective February 2, 2021, [masks are required](#) on planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States and in U.S. transportation hubs such as airports and stations.

While masks are strongly encouraged to reduce the spread of COVID-19, CDC recognizes there are specific instances when wearing a mask may not be feasible. In these instances, [adaptations and alternatives](#) should be considered whenever possible.

More information about masks can be found on our masks site.

- [Your Guide to Masks](#)
- [How to Wear](#)
- [How to Store and Wash](#)
- [Improve How Your Mask Protects You](#)
- [Types of Masks](#)
- [Guidance for Wearing Masks](#)
- [Improve Fit and Filtration of Your Mask](#)



## What should I do if I think I have COVID-19?

- Students who report COVID-19 symptoms on the health assessment or who have had contact with an individual who tests positive for COVID-19 will be required to call BasiCare Plus.
  - Students will be required to stay in their on-campus residential hall or off-campus home until further instruction has been given from a TU Health Center Employee.
  - Students should contact their professor if they will be missing class.
  - Students should contact their coach if they are going to miss practice.
  - Students who need accommodations for courses must contact Disability Services at [tiffin.edu/studentservices/disability-services](https://tiffin.edu/studentservices/disability-services)
- Employees who report COVID-19 symptoms on the health assessment or who have had contact with an individual who tests positive for COVID-19 will be required to stay at home, and contact their family physician or Teladoc for further instructions.
  - Employees should contact their supervisor if they are going to be absent from work.
  - Employees must work with the Office of Human Resources for accommodations.

## How is COVID-19 passed on?

COVID-19 is spread through contact with respiratory droplets (droplets of saliva or mucus from the nose or mouth) from someone who has the virus. This mainly occurs when someone with the virus coughs or breathes and these droplets land on nearby surfaces and objects. The virus is then spread when another person comes into contact with the droplets and touches their own face, particularly eyes, nose or mouth; an infected person sneezes, coughs or breathes, and people around them breathe in these droplets.



## How can I stop the spread of COVID-19?

The main ways you can stop the virus spreading are:

- Wash your hands regularly with soap and water for at least 20 seconds. If you don't have access to clean water and soap, use an alcohol-based hand sanitizer and keep rubbing it into your hands for 20 seconds.
- Avoid touching your face.
- Sneeze or cough into a clean tissue, then throw it away and wash your hands. If you don't have a tissue, use the inside of your elbow to cover your nose and mouth.
- Stay at least six feet away from other people, especially if they are unwell.

## What is social/physical distancing?

People are advised to keep their distance from others to prevent COVID-19 from spreading if they have not been vaccinated.

Social distancing works by reducing the number of people you meet in a day, which slows the spread of the virus. Individuals who are not vaccinated should stay at least six feet away from individuals and properly wear a facial covering.

## If I have already had COVID-19 and recovered, do I still need to get vaccinated with a COVID-19 vaccine?

Yes, you should be vaccinated regardless of whether you already had COVID-19. That's because experts do not yet know how long you are protected from getting sick again after recovering from COVID-19. Even if you have already recovered from COVID-19, it is possible—although rare—that you could be infected with the virus that causes COVID-19



again. Learn more about [why getting vaccinated is a safer way to build protection](#) than getting infected.

If you were treated for COVID-19 with monoclonal antibodies or convalescent plasma, you should wait 90 days before getting a COVID-19 vaccine. Talk to your doctor if you are unsure what treatments you received or if you have more questions about getting a COVID-19 vaccine.

Experts are still learning more about how long vaccines protect against COVID-19 in real-world conditions. CDC will keep the public informed as new evidence becomes available.

### Do I need to wear a mask and avoid close contact with others if I am fully vaccinated?

No. Fully vaccinated people can resume activities without wearing a mask or physically distancing, except where required by federal, state, local, tribal, or territorial laws, rules, and regulations, including local business and workplace guidance. If you are fully vaccinated, you can resume activities that you did before the pandemic.

Additional recommendations can be found at [When You've Been Fully Vaccinated](#).



## **Appendix D: Athletics**

### Tiffin University Athletics Return to Campus

The health and safety of our student-athletes and staff is of the utmost importance and our priority in having student-athletes return to campus and begin athletic activities. It is our objective to ensure the health and safety student athletes and staff by following the below guidelines:

### TU is Committed to Care

Tiffin University will make a strong commitment to follow the CDC and State of Ohio guidelines while caring for its student-athletes and athletic staff. All Dragons will take it as their personal responsibility to be leaders in how we approach this pandemic. All staff and student-athletes will sign a pledge that each individual will make a commitment to follow federal, state, University and departmental guidelines in order to ensure the health and safety of our campus. Student-athletes will be encouraged to stay on campus and limit any off-campus travel. Athletic staff will be encouraged to practice on weekends and have NCAA mandated off days during the week.

### Zero Tolerance Policy

The Tiffin University Athletic Department is taking extreme precautions to decrease the spread of disease and will have a ZERO TOLERANCE policy for student-athletes and athletic staff that do not adhere to the following guidelines. Student-athletes and athletic staff that do not adhere to the following guidelines will be subject to removal from participation in their athletic activities.

### Face Coverings

Face coverings will be required to be worn at all times while in any publicly shared spaces such as athletic facilities, training rooms and locker rooms.



## Appendix E: Tiffin University Arts Programs

Specific implementation plans for each organization, class, ensemble and space are to be updated regularly as needed and kept for reference by the Managing Director of Arts Programs.

### Requirements for All Circumstances

- Students will be required to show written proof of vaccination to the Managing Director of Arts Programs prior to the start of rehearsals or meetings.
- Students are required to wear a facial covering, engage in social distancing and regular hand washing, and follow other requirements below.
- Students are required to wear a facial covering in any vehicle when travel is required.

### Performing Arts Lab (PAL)

- Students who are not fully vaccinated must:
  - Wear a mask at all times except when specifically instructed by the director or instructor.
  - Wash hands or use hand sanitizer before and after each activity in the PAL.
  - Practice social distancing protocol of at least six feet or more as required by specific activities.
  - Be limited to assigned practice rooms, and follow sanitizing protocol for those rooms.
- All individuals, groups or ensembles must follow room reservation schedules posted on each room's door.
- For activities that include unvaccinated individuals,
  - A buffer period is to be maintained between room activities to allow for air to settle, surfaces to be disinfected and for floors to be cleaned.
  - Rehearsal length may be limited, as determined by faculty/staff



## Practice & Rehearsal Rooms

- Piano keyboards, drum sets, amplifiers, instruments, computer keyboards and mice, and other equipment must be sanitized before and after each use.
- Students who are not fully vaccinated are to be limited to assigned practice rooms, must sign up for use, and follow sanitizing protocol for those rooms.
  - Unvaccinated students will be asked to help ensure that a 30-minute buffer time is maintained after they have been using a practice or small rehearsal space.
- Vaccinated students must still maintain only one person per practice room at all times.
- Rehearsal rooms may be required to have limited capacity if unvaccinated individuals are present. These rooms are available by sign-up only and only when not in use for private lessons or rehearsals. Contact [arts@tiffin.edu](mailto:arts@tiffin.edu) for room availability.

## Music, Dance & Theatre Rehearsals

- Unvaccinated students must follow mask, social distancing and facility sanitation requirements as determined by results of the NFHS Performing Arts Organizations Coalition Study.
- Unvaccinated students may be required to complete regular COVID testing in order to participate in extracurricular Music, Dance & Theatre ensembles.
- Rehearsal rooms may be required to have a more limited capacity if unvaccinated individuals are present. Specific room capacity limitations for each rehearsal and class will be set by faculty & staff.
- Groups including unvaccinated students may be limited in the amount of rehearsal time.
- Pianos should be sanitized before and after use.
- Only the director and pianist are allowed to touch the piano. The cover will be used when the piano is not in use.
- Microphone sanitization regimens will be required.



## Live Performances

- Audience size and configuration will be determined based upon specific circumstances and the involvement of, or attendance by, unvaccinated individuals, following NFHS recommendations and other guidelines.

## Recording Studio

- Microphone and equipment sanitization regimens will be required.
- Length of session and room capacities may be limited if unvaccinated students are involved.

## Keyboard & Production Lab

- The lab may be required to have a more limited capacity if unvaccinated individuals are present. Specific room capacity limitations for each rehearsal and class will be set by faculty & staff.
- **Students must provide their own headphones for lab use.**
- Piano keyboards, computer keyboards and mouse must be sanitized before and after each use.

## Media & Concert Production Teams

- All equipment will be wiped down and sanitized before and after each use.

## Private Music Instruction

- Lesson times may be limited for unvaccinated students as determined by results of the NFHS Performing Arts Organizations Coalition Study.
- Facility downtime may be required after lessons with unvaccinated students.
- Masking, social distancing and equipment sanitizing may be required, as determined by the instructor.



## Art Team

- Masking, social distancing and equipment sanitizing may be required, as determined by the advisor.

## COVID-19 Risk Management Planning for DMD Lab Studio

- A facial covering is required indoors, regardless of vaccination status.

## COVID-19 Risk Management Planning for Art Studios

- Students will be issued art supplies on the first day of the studio course and be required to bring appropriate supplies to all classes. This will help protect against cross contaminating general supplies. Students will be responsible to keep these art supplies in their possession. Individual art supplies are not to be shared with fellow classmates. Disinfectants will be provided for students to maintain these art supplies.
- A facial covering is required indoors, regardless of vaccination status.

## Appendix F: COVID-19 Risk Management Planning for Science Labs

- Students will be issued protective eye goggles on the first day of lab course and be required to wear the goggles during all labs. This will help protect the mucus membranes around the eyes. They will be responsible to keep these goggles in their possession. Disinfectants will be provided for students to maintain these goggles.
- Tiffin University will provide disposable face masks to all students for each lab class. The student must wear the mask at all times in the lab. At the end of the lab, students will throw these masks into garbage.
- Tiffin University will provide disposable nitrile gloves to each student for each lab session. These gloves must be worn for the full lab session.
- Students must wear long sleeve shirts and long pants, along with a lab coat for each class. Students must wear closed shoes. No sandals or open shoes will be allowed. Students will be issued a lab coat in the first lab, and must wear and maintain the cleanliness of the coat. The exceptions to wearing a lab coat are as follows:
  - In exercise science labs, sometimes students must engage in forms of exercise and be tested. The professor has the ability to make the decision to allow students to wear shorts and short sleeved shirts during the testing procedure due to the required lab process in the curriculum. Other than engaging in an exercise lab under the professor's approval, students must follow the dress code.
  - Students with multiple lab courses will be issued only one lab coat.
- At the end of the lab, all students will throw away the nitrile gloves, wash their hands and use hand disinfectant.
- Students will need to launder the lab coat after each lab, unless the student is enrolled in more than one lab a day. Please make sure to emphasize the need for frequent laundering of lab coats.

# Appendix G: Signage

## THE DRAGON PLEDGE



The *Dragon Pledge* is a plan to help Dragons return to school and work in a safe environment. COVID-19 is an unprecedented and rapidly evolving threat facing Tiffin University and the world. The health and safety of Dragons remains our number one priority. Much of our current success in this fight is because Dragons naturally choose to put each other first and voluntarily adopt safe, new habits. It is that volunteer spirit that has been fighting this pandemic, and it is the same volunteer spirit that will keep a safe environment.

The *Dragon Pledge* asks students, faculty and staff to follow the University's guidelines on reopening that protect both students and employees, while securing their livelihoods. This plan also asks you to commit to protecting and respecting yourselves, your friends and your co-workers. Act responsibly by following recommended guidelines for social distancing, hygiene and wearing protective equipment when appropriate. Only by working together as a community of volunteers can we successfully reopen our campus - a vital component of our lives, security and liberty - and successfully move past this public health crisis.



## THE DRAGON PLEDGE



### HOW TO PROTECT YOURSELF AND OTHERS

- Know how the Coronavirus spreads:**
- There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19).
  - The best way to prevent illness is to avoid being exposed to this virus.
  - The virus is thought to spread mainly from person-to-person.
    - Between people who are in close contact with one another (within about 6 feet).
    - Through respiratory droplets produced when an infected person coughs, sneezes or talks.
    - These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled into the lungs.
    - Some recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.
- Everyone should:**
- Clean your hands often
    - Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
    - If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
    - Avoid touching your eyes, nose, and mouth with unwashed hands.
  - Avoid close contact
    - Avoid close contact with people who are sick.
    - Stay at home as much as possible.
    - Put distance between yourself and other people.
      - Remember that some people without symptoms may be able to spread virus.
      - This is especially important for people who are at higher risk of getting very sick.
- Cover your mouth and nose with a cloth face cover when around others**
- You could spread COVID-19 to others even if you do not feel sick.
  - Everyone should wear a cloth face cover when they have to go out in public, for example to the grocery store or to pick up other necessities.
    - Cloth face coverings should not be placed on young children under age 2, anyone who has trouble breathing, or is unconscious, incapacitated or otherwise unable to remove the mask without assistance.
  - The cloth face cover is meant to protect other people in case you are infected.
  - Do NOT use a facemask meant for a healthcare worker.
  - Continue to keep about 6 feet between yourself and others. The cloth face cover is not a substitute for social distancing.
- Cover coughs and sneezes**
- If you are in a private setting and do not have on your cloth face covering, remember to always cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow.
  - Throw used tissues in the trash.
  - Immediately wash your hands with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.
- Clean and disinfect**
- Clean AND disinfect frequently touched surfaces daily. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
  - If surfaces are dirty, clean them. Use detergent or soap and water prior to disinfection.
- For more information, go to [cdc.gov/coronavirus](https://cdc.gov/coronavirus)

## THE DRAGON PLEDGE



### SELF-HEALTH ASSESSMENT

- ARE YOU EXPERIENCING THE FOLLOWING SYMPTOMS?**
- |                                               |                              |
|-----------------------------------------------|------------------------------|
| • Cough                                       | • Sore throat                |
| • Shortness of breath or difficulty breathing | • New loss of taste or smell |
| • Fever of 100.3 degrees (F) or higher        | • Nausea or vomiting         |
| • Chills                                      | • Diarrhea                   |
| • Muscle pain                                 | • Congestion or runny nose   |
|                                               | • Fatigue                    |
|                                               | • Headache                   |
- HAVE YOU BEEN IN CONTACT WITH SOMEONE KNOWN OR PRESUMED TO HAVE COVID-19 WITHIN THE PAST 14 DAYS?**

**ANYONE WHO ANSWERS YES TO ANY OF THESE QUESTIONS CANNOT VISIT CAMPUS AT THIS TIME.**

*Thank you for your understanding!*

