



Head Women's Wrestling Coach

JOB TITLE: Head Women's Wrestling Coach
DEPARTMENT: Athletics
SUPERVISOR: Vice President for Athletics

GENERAL JOB DESCRIPTION

The head coach is responsible for all aspects of the women's wrestling program, including (but not limited to) practice and meet preparation, recruiting and retention of student-athletes, hiring and supervision of assistant coaches, budget management, fund-raising, scheduling, public relations, community service and strict adherence to all NCAA and university rules. This is a 12-month full time position, flexibility with hours is needed.

MAJOR DUTIES AND RESPONSIBILITIES

- Responsible for directing the planning, organizing scheduling and coaching of the wrestling program.
- Provide leadership and instruction in the personal and athletic development of student-athletes.
- Direct and coordinate the activities of the wrestling staff to include the planning, organizing and coaching of the team; ensure compliance with University, Conference, and NCAA policies.
- Direct the wrestling staff in the preparation of analysis of opponent teams; analyze meet statistics and tactical data of opponents.
- Counsel team members in academic, disciplinary and personal matters; consult University administration and faculty for resolution of problems as required.
- Assign geographical area to and supervise the wrestling staff in the recruitment of new players; determine recipients of wrestling scholarships.
- Determine fiscal requirements and prepare budgetary recommendations; monitor, verify and reconcile expenditures of budgeted funds.
- Direct various personnel function including, but not limited to, hiring, performance appraisals, promotions, transfers and vacation schedules.
- Study, evaluate and implement innovations in wrestling strategy and equipment.
- Develop, coordinate and publicize camp programs, and fundraising activities.
- Represent Tiffin University Athletic Department in professional, civic, charity and alumni events.



MINOR DUTIES AND RESPONSIBILITIES

- Strong communication and interpersonal skills
- Proven record of integrity and leadership
- Willingness to advance the goals of the Tiffin University Department of Athletics, including fundraising
- A commitment to the academic success and graduation of student-athletes
- Knowledge of international/nationwide/statewide recruiting is preferred

QUALIFICATIONS FOR THE JOB

Education:

Bachelor's degree required, Master's degree preferred from an accredited institution.

Experience:

A minimum two (2) years' experience coaching in higher education.

KEY COMPETENCIES

Interdependence: Uses drills and activities that allow athletes of various levels to experience success and engages athletes of various levels and ability to develop key skills.

Communication: Establishes rapport and fosters positive reinforcement through verbal and non-verbal communications and articulates expectations in a clear manner

Accountability: Establishes and maintains appropriate behavior with members in the internal and external community

Respect: Promotes an environment for positive interpersonal relations based on mutual respect and embraces diversity

Entrepreneurship: Demonstrates the commitment towards innovative concepts for self-growth, professional improvement and ongoing self-evaluation with self and student athletes.

PHYSICAL REQUIREMENTS

Ability to sit, stand and instruct student athletes for long periods.



We are strongly committed to enhancing equity, inclusion, and diversity. These values are central to our beliefs. Candidates who have worked with a diverse range of faculty, staff, and students and who can contribute to our mission of inclusivity are encouraged to identify their experiences and interests. Tiffin University actively seeks to increase the diversity of its workforce. We are dedicated to providing educational, working and living environments that value the diverse backgrounds of all people.

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