



Assistant Football Coach – Defensive Backs

POSITION: Assistant Football Coach – Defensive Backs

SUPERVISOR: Head Football Coach

DEPARTMENT: Athletics

GENERAL JOB DESCRIPTION

Tiffin University is looking to hire an Assistant Football Coach to work directly with the Defensive Backs. Experience playing and/or coaching Defensive Backs or Quarterbacks is required.

Duties include (but are not limited to) practice and meet preparation, recruiting and retention of student-athletes, managing and updating NCAA Eligibility Center status for athletes, fund-raising, scheduling, public relations, community service and strict adherence to all NCAA and university rules.

MAJOR DUTIES AND RESPONSIBILITIES

- Maintain a minimum event group squad size as established by the university.
- Organize, prepare, and conduct individual and team practices, training, and competition.
- Assists in the identification and recruitment of potential student-athletes in accordance with NCAA and university rules, regulations, guidelines, and standards; educating prospective student-athletes on admission standards, and NCAA Eligibility Center requirements.
- Leads, monitors, and coordinates academic performance.
- Provides assistance in the coordination and administration of the overall program, as required.
- Represents the sports program to various institutional programs and externally to the media, government agencies, funding agencies, students, parents, and the general public.
- Performs miscellaneous job-related duties as assigned.
- Valid driver's license

MINOR DUTIES AND RESPONSIBILITIES



- Strong communication and interpersonal skills
- Proven record of integrity and leadership
- Willingness to advance the goals of the Tiffin University Department of Athletics, including fundraising
- A commitment to the academic success and graduation of student-athletes
- Knowledge of international/nationwide/statewide recruiting is preferred

QUALIFICATIONS FOR THE JOB

Education:

Bachelor's degree required, Master's degree preferred from an accredited institution.

Experience:

A minimum two (2) years' experience coaching in higher education.

EXPECTED KEY COMPETENCIES

Interdependence: Fosters collaboration across the University

Communication: Strong decision-making and communication skills

Accountability: Formulates effective and progressive strategies aligned with University mission and values

Respect: Creates an engaging, collaborative classroom environment by bringing diverse students and ideas together

Entrepreneurship: Influences and inspires

PHYSICAL REQUIREMENTS

Ability to sit, stand and instruct student athletes for long periods.



We are strongly committed to enhancing equity, inclusion, and diversity. These values are central to our beliefs. Candidates who have worked with a diverse range of faculty, staff, and students and who can contribute to our mission of inclusivity are encouraged to identify their experiences and interests. Tiffin University actively seeks to increase the diversity of its workforce. We are dedicated to providing educational, working and living environments that value the diverse backgrounds of all people.

NONDISCRIMINATION POLICY: Tiffin University is committed to a policy of nondiscrimination and equal opportunity for employees, applicant for employment, students or applicant for admission, access to educational opportunities on the basis of race, religion, personal appearance, color, sex, pregnancy, political affiliation, social-economic class, place of business, residence, religion, creed, ethnicity, national origin (including ancestry), citizenship status, physical or mental disability, age, marital status, family responsibilities, sexual orientation, gender identity, gender expression, veteran or military status (including special disabled veteran, Vietnam-era veteran, or recently separated veteran), predisposing genetic characteristics, domestic violence victim status or any other protected category under applicable local, state or federal law, including protections for those opposing discrimination or participating in any resolution process on campus or within the Equal Employment Opportunity Commission or other human rights agencies.

Tiffin University is an Equal Opportunity Employer