

GETTING STARTED WITH DRAGON ID

Your New Virtual Tiffin University Student ID

Dragon ID is your all-in-one digital student ID. Use it to access the dining hall, library and manage your meal plan. With 24/7 mobile-friendly access, everything you need is always at your fingertips.

Quick Setup Guide

Step 1: Access Dragon ID

Ensuring you are on TU's WIFI, open your TU Apps at **myapps.microsoft.com** and click the TU - Dragon ID icon.

Step 2: Log in

1. Tap the menu icon (three horizontal lines) in the top right corner.
2. Select "Student & Staff Login."
3. Login using your TU student email account credentials.
4. Complete multi-factor authentication if prompted.

Step 3: Find your virtual ID

1. Tap the menu icon to open the side menu.
2. Select "Virtual ID."
3. Your virtual ID appears instantly, ready to use.
 - You'll find one barcode for meal plans and another for the TU library.
 - To switch between the two, just tap the image on your virtual ID.

Add Dragon ID to Your Home Screen

Make Dragon ID even easier to access by creating a shortcut.

For iPhone:

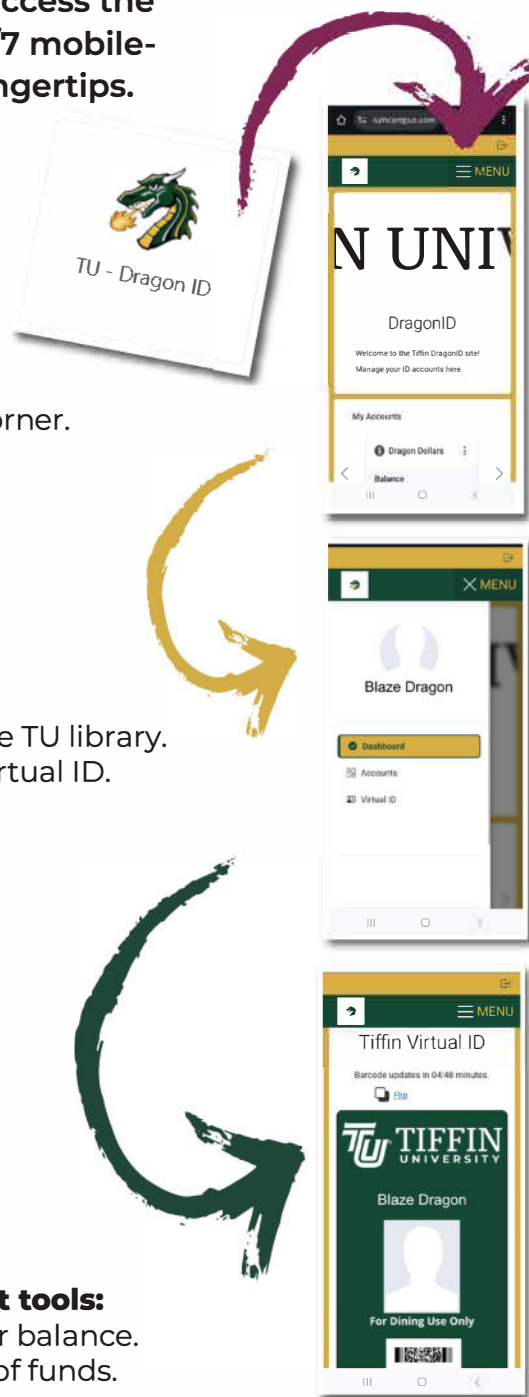
- Open the portal in Safari.
- Tap the share icon and select "Add to Home Screen."
- Name your shortcut and tap "Add."

For Android:

- Open the portal in Chrome.
- Tap the three-dot menu and select "Add to Home Screen."
- Edit the shortcut name if you wish, then tap "Add."

With Dragon ID, you can take charge with these convenient tools:

- View Meal Plan Dollars: Simply select "Accounts" to check your balance.
- Low Balance Alerts: Set up notifications to avoid running out of funds.



For more information, email **housing@tiffin.edu**.