



Assistant Director of Student Engagement

POSITION:	Assistant Director of Student Engagement
SUPERVISOR:	Director of Student Engagement
DEPARTMENT:	Student Development and Transformation
LOCATION:	On-campus, located in Tiffin, OH
JOB TYPE:	Full-time
GRANT-FUNDED:	No
SOC Code:	11-9033

Assistant Director of Student Engagement Description:

The Assistant Director of Student Engagement plays a critical leadership role in fostering a vibrant, inclusive, and engaging campus environment at Tiffin University.

Assistant Director of Student Engagement Responsibilities:

- The execution of student activities.
- Student leadership development, such as the leadership of student organization executive board members.
- Collaboration and community building include collaboration outside of the Student Engagement department to create initiatives and events that will enhance the student experience.
- Student organization oversight includes the Campus Activities Board and all campus student organizations.
- Event planning and coordination includes assisting with the Dragon Lair game room and large-scale events like Welcome Week, Homecoming, and Spring Fest.
- Lead efforts to ensure effective communication of events, promote student leadership, and advance the institution's diversity and inclusion goals through thoughtful programming and engagement.

Assistant Director of Student Engagement Requirements:

Education

- A bachelor's degree in a related field is required.
- A Master's degree in a related field *is preferred*.

Experience

- 1-2 years' experience in student activities, leadership development, and/or campus programming. Student affairs experience with an emphasis on student development strongly preferred.
- 1 or more years of advising students on personal and academic matters.



Assistant Director of Student Engagement Benefits:

- Health Coverage: Medical, dental, and vision insurance to keep you and your family healthy.
- Health Savings & Flex Spending Accounts: Options to save pre-tax dollars, with employer contributions to your HSA.
- Income Protection: Employer-paid basic life insurance and long-term disability, plus voluntary plans for short-term disability, supplemental life, accident, hospital indemnity, and critical illness.
- Retirement Savings: A 403(b) retirement plan with employer matching contributions to help you plan for the future.
- Time Off: Generous paid time off for vacation and sick leave, plus paid holidays throughout the year.
- Education Benefits: Tuition assistance and benefits for you and eligible family members.
- Support Services: Access to a confidential Employee Assistance Program (EAP) for personal and professional support.

Established in 1888, Tiffin University offers nationally accredited undergraduate and graduate degrees in Business Administration, Criminal Justice, Social Sciences, and the Arts and Sciences, all within a student-centered, community-driven environment. Known for its practical, real-world approach to education, TU combines traditional and online learning to serve students from across the U.S. and globally. Faculty members bring industry experience and valuable professional connections, helping students gain hands-on learning and career opportunities. The 153-acre main campus in Tiffin, Ohio, blends historic charm with modern facilities, while programs are also offered online and internationally, including in Bucharest, Romania, and through a dual degree partnership with the American Institute of Applied Sciences in Switzerland. With over 30 majors—ranging from cybersecurity to commercial music—Tiffin University provides an education designed to deliver real-world results and lifelong value.

Tiffin University provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. While we strive for a diverse mix of candidates, all employment decisions are made without regard to race, sex, or other protected characteristics.



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