



Assistant Men's Basketball Coach

POSITION:	Assistant Men's Basketball Coach
SUPERVISOR:	Head Men's Basketball Coach
DEPARTMENT:	Athletics
LOCATION:	On-campus, located in Tiffin, OH
JOB TYPE:	Full-time
GRANT-FUNDED:	No
SOC CODE:	27-2022

General Job Description:

The Assistant Men's Basketball Coach is responsible for assisting the head coach in all aspects of the men's basketball program, including (but not limited to) practice and game preparation, recruiting and retention of student-athletes, hiring and supervision of assistant coaches, budget management, fundraising, scheduling, public relations, community service and strict adherence to all NCAA and university rules.

Key Responsibilities:

- Maintain a minimum event group squad size as established by the university.
- Organize, prepare, and conduct individual and team practices, training, and competition.
- Assists in the identification and recruitment of potential student-athletes in accordance with NCAA and university rules, regulations, guidelines, and standards; educating prospective student-athletes on admission standards, and NCAA Eligibility Center requirements.
- Leads, monitors, and coordinates academic performance.
- Provides assistance in the coordination and administration of the overall program, as required.
- Represents the sports program to various institutional programs and externally to the media, government agencies, funding agencies, students, parents, and the general public.
- Performs miscellaneous job-related duties as assigned.
- Valid driver's license

Minor Duties and Responsibilities

- Assists head coach in organizing, preparing, and conducting individual and team practices, training, and competition.



- Assists in the identification and recruitment of potential student-athletes for the men's basketball program, in accordance with WAC and NCAA rules, regulations, guidelines, and standards.
- Coordinates one or more specified areas or components of team play (eg: defense, offense, and/or various individual positions).
- Provides guidance and assistance to student-athletes on a range of personal issues, as required.
- Leads, monitors, and coordinates training and practice sessions, ensuring that all appropriate safety guidelines and standards are maintained.
- Provides assistance in the coordination and administration of the overall program, as required.
- Represents the sports program to various institutional programs and externally to the media, government agencies, funding agencies, students, parents, and the general public.
- Performs miscellaneous job-related duties as assigned.

Qualifications for the Job:

Bachelor's degree required from an accredited institution, Master's preferred strong communication and interpersonal skills; a record of integrity and leadership; a willingness to advance the goals of the Tiffin University Department of Athletics, including fundraising; And a commitment to the academic success and graduation of student-athletes.

Why Join Tiffin University?

Tiffin University offers a collaborative, mission-driven environment where your financial expertise directly supports student success and institutional growth. We value innovation, transparency, and partnership—and provide the opportunity to make a meaningful impact.

At Tiffin University, we believe in taking care of our employees. That's why all full-time employees enjoy a comprehensive benefits package designed to support their health, financial security, and work-life balance:

- Medical, dental, and vision insurance to keep you and your family healthy.
- Health Savings Account with annual employer incentive contribution & Flex Spending Account with options to save pre-tax dollars for medical, dental, and vision expenses.
- Employer-paid basic life insurance and long-term disability, plus voluntary plans for supplemental life insurance and short-term disability.
- A 403(b)-retirement plan with employer matching contributions to help you plan for the future.
- Generous paid annual and sick leave, plus paid holidays throughout the year.
- Educational tuition benefits for you and eligible family members.
- Access to a confidential Employee Assistance Program (EAP) for personal and professional support.

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local laws. While we strive for a diverse mix of candidates, all employment decisions are made without regard to race, sex, or other protected characteristics.



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