



Assistant Track & Field Coach

POSITION:	Assistant Track & Field Coach – Sprints/Hurdles/Relays
SUPERVISOR:	Director of Cross Country and Track & Field
DEPARTMENT:	Athletics
LOCATION:	On-campus, located in Tiffin, OH
JOB TYPE:	Full-time
GRANT-FUNDED:	No
SOC Code:	27-2022

General Job Description:

Tiffin University, a proud member of NCAA Division II, invites applications for the position of Assistant Track & Field Coach specializing in Sprints/Hurdles/Relays. The successful candidate will support the Director of Cross Country and Track & Field in all aspects of the Track & Field program, including (but not limited to) directing a competitive NCAA Division II program in accordance with the University, Conference, and NCAA rules and procedures; recruitment and development of student-athletes, as well as a commitment to student-athletes personal and academic welfare, and a commitment to gender and ethnic diversity and willingness to learn about media relations activities.

Key Responsibilities:

- Performs coaching and recruiting of Sprints/ Hurdles/ Relays athletes.
- Complies with NCAA and conference rules and regulations, and department plans.
- Maintains effective working relationships with department support staff and other university personnel.
- Demonstrates effectiveness in maintaining budget and organizational skills.
- Demonstrates effectiveness in monitoring student-athletes' academic programs, retention, and graduation.
- Performs miscellaneous job-related duties as assigned.

Qualifications:

Education

- A bachelor's degree from an accredited college or university in management, business, education, kinesiology, coaching, or other related field.
 - Equivalent combination of education and experience.

Experience

- Ability to communicate and interact effectively with members of the public.
- Ability to establish and maintain a good rapport with university faculty and staff, students, and the general public.
- Ability to provide support for student development with a demonstrable concern for students.
- Ability to work effectively and patiently with students.

Why Join Tiffin University?



Tiffin University offers a collaborative, mission-driven environment where your financial expertise directly supports student success and institutional growth. We value innovation, transparency, and partnership—and provide the opportunity to make a meaningful impact.

At Tiffin University, we believe in taking care of our employees. That's why all full-time employees enjoy a comprehensive benefits package designed to support their health, financial security, and work-life balance:

- Medical, dental, and vision insurance to keep you and your family healthy.
- Health Savings Account with annual employer incentive contribution & Flex Spending Account with options to save pre-tax dollars for medical, dental, and vision expenses.
- Employer-paid basic life insurance and long-term disability, plus voluntary plans for supplemental life insurance and short-term disability.
- A 403(b)-retirement plan with employer matching contributions to help you plan for the future.
- Generous paid annual and sick leave, plus paid holidays throughout the year.
- Educational tuition benefits for you and eligible family members.
- Access to a confidential Employee Assistance Program (EAP) for personal and professional support.

Tiffin University provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. While we strive for a diverse mix of candidates, all employment decisions are made without regard to race, sex, or other protected characteristics.



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