



Head Women's Basketball Coach

POSITION:	Head Women's Basketball Coach
SUPERVISOR:	Director of Athletics
DEPARTMENT:	Athletics: Basketball
LOCATION:	Tiffin University, Tiffin, OH
JOB TYPE:	Full-time
GRANT-FUNDED:	No
SOC CODE:	27-2022

General Job Description:

Tiffin University, a proud NCAA Division II Athletics member in the Great Midwest Athletic Conference (GMAC), seeks a dedicated and passionate individual to serve as the Head Coach for Women's Basketball. The Head Coach for Women's Basketball will be responsible for leading and managing all aspects of the athletic program, including but not limited to recruiting, coaching, mentoring student-athletes, developing training plans, organizing competitions, and ensuring compliance with NCAA and university policies. This position requires an individual committed to academic excellence, personal development of student-athletes, and contributing to the overall success of Tiffin University Athletics.

Key Responsibilities:

- Develop and implement a comprehensive coaching program for the Women's Basketball program, improving athletes' skills, techniques, and performance.
- Plan, organize, and lead practice sessions, workouts, and competitions.
- Provide in-game coaching, feedback, and adjustments to optimize team performance.
- Analyze and assess team and individual performances, develop strategies for improvement, and prepare student-athletes for competitions.
- Recruit, scout, and retain talented student-athletes to meet program goals and NCAA compliance.
- Foster an inclusive, positive, and motivating environment for student-athletes.
- Provide mentorship and guidance to student-athletes in their academic, athletic, and personal development.
- Monitor the health and safety of athletes during practice, workouts, and competitions.
- Collaborate with assistant coaches, athletic trainers, and other staff to support student-athletes' well-being.
- Ensure the team adheres to all NCAA Division II, GMAC, and institutional rules and regulations.
- Work closely with the Director of Athletics to establish goals and expectations for the program and monitor its progress.
- Assist in managing program budgets, equipment, and other resources to ensure operational efficiency.
- Plan and organize team travel, including transportation, lodging, and meals for away games and events.
- Develop and maintain positive relationships with alumni, boosters, and other stakeholders to support fundraising and community engagement initiatives.



- Assist with academic monitoring to ensure student-athletes maintain NCAA eligibility and meet university academic standards.
- Participate in departmental meetings, professional development activities, and staff training as required.
- Represent the university at various athletic, community, and recruiting events.
- Support other departments within the university to ensure overall student-athlete success and engagement.
- Perform any other duties as assigned by the Athletic Director.

Qualifications for the Job:

- Bachelor's degree from an accredited institution is required.
- Master's degree from an accredited institution *is preferred*.
- Proven experience as a head coach, assistant coach, or relevant coaching experience at the collegiate level, preferably in NCAA Division II.
- Strong knowledge of NCAA rules, regulations, and compliance policies.
- Exceptional leadership, communication, and interpersonal skills.
- Ability to effectively motivate and mentor student-athletes.
- Strong organizational and time-management skills with the ability to manage multiple responsibilities.
- Ability to work effectively with diverse student-athletes, staff, and university personnel.
- Commitment to the mission and values of Tiffin University, emphasizing academic success and personal development.
- Proficiency in using Microsoft Office Suite and other relevant software applications.

Preferred:

- Previous head coaching experience at the collegiate level.
- Experience in recruiting student-athletes to NCAA Division II programs.
- Knowledge of sports analytics and performance analysis tools.
- CPR, AED, and First Aid certification.

Working Conditions:

- Work will involve evenings, weekends, and travel for competitions and recruiting activities.
- Physical demands include standing for extended periods, demonstrating sport-specific techniques, and attending practices and competitions under varying weather conditions.
- The Head Coach will be expected to work collaboratively within the athletics department and the broader university community.

Physical Requirements

Ability to sit, stand and instruct student athletes for long periods.



Why Join Tiffin University?

Tiffin University offers a collaborative, mission-driven environment where your financial expertise directly supports student success and institutional growth. We value innovation, transparency, and partnership and provide the opportunity to make a meaningful impact.

At Tiffin University, we believe in taking care of our employees. That's why all full-time employees enjoy a comprehensive benefits package designed to support their health, financial security, and work-life balance:

- Medical, dental, and vision insurance to keep you and your family healthy.
- Health Savings Account with annual employer incentive contribution & Flex Spending Account with options to save pre-tax dollars for medical, dental, and vision expenses.
- Employer-paid basic life insurance and long-term disability, plus voluntary plans for supplemental life insurance and short-term disability.
- A 403(b)-retirement plan with employer matching contributions to help you plan for the future.
- Generous paid annual and sick leave, plus paid holidays throughout the year.
- Educational tuition benefits for you and eligible family members.
- Access to a confidential Employee Assistance Program (EAP) for personal and professional support.

Tiffin University provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. While we strive for a diverse mix of candidates, all employment decisions are made without regard to race, sex, or other protected characteristics.



Tiffin University is an Equal Opportunity Employer