



## Head Women's Soccer Coach

<b>POSITION:</b>	Head Women's Soccer Coach
<b>SUPERVISOR:</b>	Assistant Vice President/ Athletic Director
<b>DEPARTMENT:</b>	Athletics
<b>LOCATION:</b>	Tiffin University, Tiffin, OH
<b>JOB TYPE:</b>	Full-time
<b>GRANT-FUNDED:</b>	No
<b>SOC CODE:</b>	27-2022

### General Job Description for the Head Women's Soccer Coach:

Tiffin University, a member of the NCAA Division II and the GMAC, invites applications for the position of Head Women's Soccer Coach. The Head Women's Soccer Coach is responsible for providing leadership, organization, and supervision for all aspects of the Women's Soccer program, with a strong commitment to the NCAA Division II "Life in the Balance" philosophy and the holistic development of student-athletes.

### Major Duties and Responsibilities for the Head Women's Soccer Coach:

#### *Coaching & Player Development:*

- Plan, implement, and oversee all training sessions, competitive strategies, and player development initiatives.
- Evaluate and develop individual and team performance to achieve competitive success within the conference and at the regional/NCAA level.
- Foster a positive team culture that emphasizes academic achievement, personal growth, well-being, and sportsmanship.

#### *Recruitment:*

- Recruit academically qualified student-athletes consistent with NCAA Division II recruiting regulations.
- Develop and maintain relationships with high school, club, and international coaches.
- Manage recruiting database, communications, and campus visits.

#### *Program Administration:*

- Oversee program operations, including scheduling, travel arrangements, equipment procurement, and facility coordination.
- Manage the women's soccer budget responsibly and efficiently.
- Supervise assistant coaches, graduate assistants, and volunteers.

#### *Compliance:*

- Ensure the program operates in full compliance with NCAA Division II, conference, and institutional policies.
- Maintain documentation, logs, and records required for recruiting, practice, and competition compliance.

#### *Student-Athlete Support:*

- Monitor academic progress and support retention, graduation success, and personal welfare.
- Collaborate with academic support staff, athletic trainers, strength and conditioning coaches, and administrators.

#### *Community & Campus Engagement:*

- Represent the women's soccer program at university events, alumni functions, fundraising activities, and community outreach.



- Promote the program in alignment with institutional mission and ICARE values.

### **Qualifications for the Head Women's Soccer Coach:**

- Bachelor's degree.
- Demonstrated successful coaching experience at the collegiate, club, or professional level.
- Strong knowledge of NCAA Division II rules and the D2 recruiting calendar.
- Excellent communication, organizational, and leadership skills.
- Commitment to student-athlete academic success and well-being.

### *Preferred:*

- Master's degree.
- Collegiate head coaching or high-level assistant coaching experience.
- Proven success in recruiting student-athletes at the NCAA level.
- USSF, UEFA, or United Soccer Coaches coaching licenses.
- Experience managing budgets and administrative tasks.

### *Working Conditions:*

- Ability to work non-traditional hours, including evenings, weekends, and travel for competition and recruiting.
- Ability to demonstrate soccer skills and participate in on-field instruction.

### **Benefits at Tiffin University:**

- Medical, dental, and vision insurance to keep you and your family healthy.
- Health Savings & Flexible Spending Accounts: Options to save pre-tax dollars, with employer contributions to your HSA.
- Income Protection: Employer-paid basic life insurance and long-term disability, plus voluntary plans for short-term disability, supplemental life, accident, hospital indemnity, and critical illness.
- Retirement Savings: A 403(b) retirement plan with employer matching contributions to help you plan for the future.
- Time Off: Generous paid time off for vacation and sick leave, plus paid holidays throughout the year.
- Education Benefits: Tuition assistance and benefits for you and eligible family members, and PSLF.
- Support Services: Access to a confidential Employee Assistance Program (EAP) for personal and professional support.

### Women's

*Tiffin University provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. While we strive for a diverse mix of candidates, all employment decisions are made without regard to race, sex, or other protected characteristics.*



*Tiffin University is an Equal Opportunity Employer*